

# SPECIAL COMMISSION MEETING

PORT OF KENNEWICK

FEBRUARY 7, 2006

MEETING MINUTES

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## **CALL TO ORDER**

Lawful notice having been given, Commission President David Hanson called the Special Meeting of the Board of Commissioners of the Port of Kennewick to order at 10:00 a.m. on February 7, 2006, in the Riverside Room of Clover Island Inn located in Kennewick, Washington.

**Members Present:** David Hanson, President  
Gene Wagner, Vice President  
Linda Boomer, Secretary

**Staff Present:** Tim Arntzen, Executive Director  
Dan Cryer, Director of Operations/Airport Manager  
Larry Peterson, Director of Planning and Development  
Ken Rice, Port Counsel  
Sherrie Bowers, Administrative Assistant

## **PLEDGE OF ALLEGIANCE**

Commissioner Hanson led the Pledge of Allegiance.

## **UNFINISHED BUSINESS**

➤ **Resolution No. 2006-06 Accepting and Awarding a Roadway and Utility Construction Contract for the Rebuilding and Enhancement of Clover Island Drive**

Director of Planning and Development Larry Peterson explained the engineering firm of Hopper Dennis Jellison PLLC was selected to prepare the plans and specifications for the reconstruction of Clover Island Drive. He stated invitations to bid were appropriately published and bids were opened February 1, 2006 at in the Port office. Three bids were received ranging from \$825,160.20 to \$840,195.20 including an Additive Alternate to construct 5,000 square feet of pedestrian walkway adjacent to the "Notch". West Coast Construction Company's bid of \$825,160.20, including Alternative Additive "A," was the lowest bid received. West Coast Construction Company's bid was been deemed as a responsible bid and several positive references from past clients have been received. Mr. Peterson recommended approval of Resolution 2006-06, authorizing the Port's Executive Director to execute the contract with West Coast Construction Company for the reconstruction of Clover Island Drive roadway and utilities, for the sum of \$825,160.20.

❖ *After discussion Commissioner Gene Wagner moved approval of Resolution No. 2006-06 authorizing the Executive Director to execute a contract with West Coast Construction Company for the reconstruction of Clover Island Drive roadway and utilities for the sum of \$825,160.20. Commissioner Linda Boomer seconded and the motion was unanimously carried.*

➤ **Resolution No. 2006-07 Authorizing a Construction Management Contract**

Mr. Peterson stated the accepted Clover Island Master Plan suggested reducing the pavement width of Clover Island Drive and upgrading utilities should occur in the first phase of implementation of the plan. The engineering firm of Hopper Dennis Jellison, PLLC was selected to prepare the plans and specifications for this project. Professional construction management services to oversee the contractor, assure the project is constructed as intended by the Port and to monitor compliance with State wage requirements are necessary. He explained Hopper Dennis Jellison, PLLC has provided a Scope of Work and cost breakdown to accomplish these tasks. Construction management costs previously experienced by the Ports of Kennewick and Benton were reviewed and determined the proposal and fees submitted were appropriate. Due to the complexity of the project Mr. Peterson recommended approval of Resolution No. 2006-07 authorizing a construction management contract with the engineering firm of Hopper Dennis Jellison, PLLC for the reconstruction of the Clover Island Drive roadway and utilities, for the sum not to exceed \$59,581.29.

❖ *Commissioner Wagner moved approval of Resolution No. 2006-07 authorizing a construction management contract with Hopper Dennis Jellison, PLLC for the reconstruction of the Clover Island Drive roadway and utilities, for the sum not to exceed \$59,581.29. Commissioner Boomer seconded and the motion was carried unanimously.*

## ADJOURNMENT

With no further business to bring before the Board, the Special Meeting of the Board of Commissioners was adjourned at 10:10 a.m.

**APPROVED:**

**PORT OF KENNEWICK  
BOARD OF COMMISSIONERS**

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*David Hanson, President*

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*Gene Wagner, Vice-President*

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*Linda Boomer, Secretary*